



Pembroke 21C Community Association Ltd

MINUTES OF THE GENERAL MEETING OF THE MEMBERS

Held on Wednesday 13th of June 2007 at 7.30pm at Foundry House, Pembroke

Present:

Gareth Jones	Chairman 21C Community Association
Rosey Mitchell	Treasurer 21C Community Association
John Hayes	Trustee 21C Community Association
Pierce Murphy	Trustee 21C Community Association
Alison Curran	Daisy Curran
Nigel Dufresnoy	Rosalie Lilwall
Olwen Deibert	Maddy Berridge
Linda Asman	Stuart Asman
Christelle Medwell	Irena Kruszona

In Attendance

Elizabeth Gossage – Pembroke 21C Development Officer
Nicola Mallen – Administration Assistant

1. Apologies for Absence

John Allan	Fleur Lewis
Alison Jones	Francesca Dufresnoy

2. Minutes of the Last Meeting held on 11th December 2006 and AGM in March 2007

Gareth said it had been a major step forward with the purchase of the Foundry. There were no major comments from the minutes of the last meeting and the AGM and these were approved.

3. Matters Arising Not on the Current Agenda

There were no matters arising.

4. Report from the Board of Trustees – Gareth Jones

Letter from Pembrokeshire C.C - Gareth said the meeting was well attended at South Quay and he drew attention to a letter from the council, he said he did not want to see a "them and us" situation. It was agreed that there has to be an attached approach with the council working together with Pembroke people. Gareth said they would keep up the pressure and put a letter forward to the Council.

Foundry House Development - Only one architect had responded so as the Trustees felt that to ensure success of the project they would invite other architects to quote.

Community Interest Company - Gareth reported that the administration for this project was in place.

Bike Hire Scheme - It was reported that it had been problematic gaining appropriate insurance for this scheme and they hoped to move forward with this as soon as possible as there were groups hoping to use the bikes.

Foundry Fund Day - The "Buy a Brick " scheme was launched at this event and there had been a good response to this and the day had been an overall success

Potato Festival - This had been a great success and Gareth thanked all who had organized this with particular reference to the dedicated volunteers involved. An evaluation survey had been carried out and the shop keepers response was very positive and that it had brought trade to the town.

Pembroke Festival - Making progress and banners are ready to go up, budgeting, booking venues, programmes and publicity are all underway.

Museum - The town council are ready to go ahead and the only hold up in progress is due to delay in the paperwork. This will be a pilot project and if successful a permanent home could be found for the project. The South Quay was put forward as a suggestion, but Linda said she thought the courtroom had a long-term lease.

Princes Nest Project - This Arts Council funded project was complete and a report was needed. The Artist involved had gone into the schools and the project engaged the community and informed about Princes Nest and who she was.

5. Report from the Development Officer – Elizabeth Gossage

Elizabeth gave a PowerPoint presentation to all at the General Meeting that she had delivered to the Town Council in February. The presentation detailed what the 21C Community Association had achieved, who we are and detailed the sub-groups.

The headings of the presentation were as follows:

Principal Aim, Key Milestones, Organisational Structure, Achievements so Far (Including Funding), Key Projects such as farmers Markets, Foundry house, Holyland Woodlands, Millponds LNR, Festival, Pembroke Story, NETWORK and the Website. The presentation also covered where we go from here including the Community Interest Company and with its formation that it enables the 21C to look into raising unrestricted funding for the charity.

Where do we go from here?

Elizabeth explained that the Pembroke Action Plan needed reworking. The following action points were detailed including the following:

Community Energy Audit

Vocational Training programmes

Green Community Café at the Foundry

Meeting rooms and offices to let

Ideas for the Community Interest Company

Ideas for the CIC were discussed and Pierce Murphy asked if he could be part of the Haverfordwest Access group meeting. It would be an opportunity to develop resources for the community.

NETWORK Newsletter

Elizabeth said that two six-form students from Pembroke School were coming in to edit the NETWORK newsletter.

Police and Community Support Officers

Gareth explained about the new community support officers and he asked if we could act as a conduit for this service. It was agreed that it might be better for individuals to directly speak to the community police, but we could offer meeting space if required.

He said there were two community Police Officers and there would be a third in September. We could promote this service for them and perhaps an article in the NETWORK newsletter.

6. Reports from Sub-Group Chairs:

Farmers Market - Elizabeth said that the Potato festival had been a success and the market was picking up at this time. She had been to a seminar of markets in Wales and was re-assured by this to persevere with this project. The Farmers bags were shown to those present and it was explained that all the profits go to the 21C Committee.

Pembroke Festival - Elizabeth explained what the festival was about and drew attention to the festival flyer. Rosey asked if there were walks again and Elizabeth said that there was and there would also be bike rides too. It was explained that there was a German band coming over from Pembroke's twin town.

Foundry Fundraisers - The "Buy a Brick" campaign had already been mentioned in the Report from the Trustees.

Museum - Linda Asman gave a detailed report on how this project was progressing. She explained about the Pembroke Story and how they hoped to develop a museum of living history. There were some residents like Mrs Brown whereby collecting memories from her gave them access to Victorian life. She talked about the "Dolly Mixture" project to record Main street buildings and the history behind the buildings. She said the Web Site development with PAVS will launch a sculpture trail in the Autumn and there will also be stories of Pembroke and people can contribute to this. The correct recording equipment was required. They had funding from the Town Council so were now applying to the Heritage Lottery Fund and had an appointment at the end of June. It was suggested that an exhibition of the museum projects were profiled during the festival.

Pembroke Millponds Action Group - John Hayes reported on:

Woodland: There was a need for boardwalk and this was being actioned

Nest Boxes: Currently a very good take up with species of birds

Bat Boxes: These were in place in the trees

Viewing Platform: The Community Interest Company will bid for these to keep money in the project.

Upper Millpond: There was to be a public enquiry at Little Gate

Main Millpond: They would be re applying to the Big Lottery Fund, but as back up they would be exploring other funding opportunities or support. There was possible support for this project from the Environment Agency and the Countryside Council for Wales. Pembrokeshire County Council may also be able to assist with support.

Castle Pond: It had been reported that there were sightings of younger Swans.

Sustainable Energy Group - Gareth discussed the possibility of Carbon Off Setting and how by planting trees it would be good for the environment and bring in revenue. Land in Sageston was mentioned as a possibility that maybe suitable for this project. Feasibility of obtaining oil from caterers and making it pay was being looked into. This as being looked into and as this has a great cost implication Gareth looked at making these from scratch.

Rosey said she was going to the Environment Network meeting and AM's will be present and she wanted to know if there were any questions to be looked at. It was agreed that funding would be good to pursue.

A general discussion took place about Pembroke going plastic bag free. Various ideas were put forward including encouraging the use of paper bags perhaps with the town logo on.

7. Reports from Affiliated Groups

The Wildlife group said they would like to have meetings at the Foundry again when it is feasible to do so. They pointed out that they might want to come back in September 2008, but Elizabeth pointed out that the Foundry may be booked up

for regular meetings by then.

Junior Membership – Action Plan

Ways of involving young people in the project work was discussed and Elizabeth pointed out that young people were already involved in the Millponds. Linda said young people would be involved with her project. The newsletter was suggested by Rosey as a vehicle for involving young people and John Hayes suggested links with the Tanyard should be extended.

Another suggestion was to involve the army, perhaps invite them to future fun Days. Asking if they would like to provide an assault course was suggested.

Millpond Trees

Rosey asked about the response to cutting down trees at the Millpond and Elizabeth said there had been an email about this. John Hayes explained in detail the work that had been carried out and the reasons for doing this. He said they should have replaced some species to create a buffer zone between the Mill ponds.

Town Wall

Gareth said they are remaining focused on this and it is hoped to tackle the worst areas of this listed wall first.

8. Any Other Business

Pierce Murphy congratulated Linda on the tremendous work she had done with the web site. Linda said she needed more information from Gareth's project to go on the site.

9. Date of Next Meeting: 13th September