

## **Pembroke 21C Community Association Ltd**

### **Annual General Meeting – 12<sup>th</sup> March 2008**

#### **Report from Company Secretary**

##### **Annual Returns**

- **Charity Commission**

The last annual return was submitted on 28<sup>th</sup> April 2007 with the accounts for the financial year ending 31<sup>st</sup> August 2006.

The annual return for this financial year is due to be filed by 30<sup>th</sup> June 2008 and this will be done on-line.

- **Companies House**

The last annual return was submitted on 27 August 2007 and the accounts for this financial year are due on 30<sup>th</sup> June 2008 and the annual return is due by 24<sup>th</sup> September 2008.

- **HMR&C**

An employer's annual return will need to be submitted by 19<sup>th</sup> May 2008.

All these returns will be submitted electronically. The Charity Commission and Companies House information can be viewed on line on their websites.

##### **Register of Members**

A register of members of the company is available here for inspection. There are currently 70 members, 19 of whom renewed their membership by paying a £5 subscription at 1<sup>st</sup> January 2008. If you have not renewed forms are available here.

##### **Register of Directors and Secretary**

This is available here for inspection. There are currently 10 Directors of whom 3 will be required to resign this evening. They can stand for re-election and we are keen to take on new Directors.

Current directors are:

Rosie Mitchell . Company Secretary

Brian Griffiths

John Hayes

Ken Jones

Gareth Jones - Chair

Fleur Lewis

Rosey Mitchell - Treasurer

Pierce Murphy

Kate Murphy

Rose Blackburn

Val McInally

##### **Register of Directors Interest**

No director has registered interests. Forms are available for them to do so this evening.

**Rosie Mitchell – Company Secretary**